



Motorcycling New Zealand Regional Co-ordinator Job Description

Position Title	Motorcycling New Zealand Regional Co-ordinator
Reporting To	Steward Commissioner
Positions reporting to this one	All local stewards
Location	Various
Job Description Produced by Trevor M. Gill	Date Updated 22 December 2003
Approved by	Errol Conaghan 1 January 2003 and Updated 22 December 2003 and 18 June 2007

Position Summary:

To co-ordinate Stewards Training and to supervise stewards and MNZ officials in their region.

Authority:

Recommend grade of Steward, mark and submit test documents to MNZ Office.

Key Tasks:

Maintain local records

Co-ordinate communication between clubs, stewards, MNZ and riders

Approve the appointment of, and monitor the performance of local and regional stewards and to co-ordinate their training

To act on behalf of MNZ in regional matters as agreed to from time to time.

Key Relationships

Stewards

Clubs & Promoters

Regional Co-ordinators

Riders

MNZ

Clerks of the Course

Commissioners

Safety Commissioner